

**Prof. M. ARUNA**

M.Sc, Ph.D.

**Controller of Examinations****Lr. No. 1549/1/TU/EB/UG/EXM/2021****Date: 02-11-2021****REVISED NOTIFICATION**

(For Backlogs)

It is hereby notified that all the eligible Regular candidates of B.A./B/Com (all streams)/B.Sc./BBA/ BA-(L) course(s) of V, VI Semester (Backlog) Examinations to be conducted in November-2021. The following is the schedule for the payment of examination fee and submission of examination application forms at their respective colleges.

**For Students:**

Without fine:	06.11.2021
With a fine of Rs.100/-	09.11.2021
With a fine of Rs.500/-	11.11.2021
With a fine of Rs.1000/-	15.11.2021

The Examination fee particulars for V & VI Semester (Backlog) are as follows:

Sl. No	Course	Examination fee
1	<b>B.A./B.A-(L)</b>	
	a. Up to 2 Papers	550/- +50/- for Memo
	b. 3 or More Papers	950/- +50/- for Memo
	c. Improvement for Each Paper	300/- +50/- for Memo
2	<b>B.Com. (all streams)</b>	
	a. Up to 2 Papers	600/- +50/- for Memo
	b. 3 or More Papers	1050/- +50/- for Memo
	c. Improvement for Each Paper	300/- +50/- for Memo
3	<b>B.Sc./BBA</b>	
	a. Up to 2 Papers	700/- +50/- for Memo
	b. 3 or More Papers	1200/- +50/- for Memo
	c. Improvement for Each Paper	300/- +50/- for Memo

**IF THE COURSE IS NOT OFFERED IN A PARTICULAR MEDIUM, QUESTION PAPER WILL NOT BE PROVIDED IN THAT LANGUAGE.**

**NOTE**

1. The exact date of commencement of the Examinations and detailed time table will be notified later.
2. The Examination application forms of UG V, VI Semester eligible students (whose data is available online) are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the examination branch duly signed by the Student and the Principal concerned (user Manual is enclosed).
3. **The Examination fee once paid by the candidate/college will not be refunded or adjusted.**
4. **The Principals of the Under-Graduate colleges are requested to:**
  - a) Inform their students that the examination fee & application forms will not be accepted after the date prescribed.

- b) Instruct the students to enclose the photo copies (Xerox copies) of the memorandum of marks qualifying examination duly attested by the Principal concerned to verify the eligibility.
- c) Prepare separate nominal rolls for Vocational students and send the forms separately, otherwise their forms will not be accepted.
- d) Note that the HT. No. allotted to a candidate at the time of admissions shall not be changed or allotted to another candidate. Even if the first candidate has cancelled his/her admission.
- e) Allot new Hall Ticket number (which is not allotted to any candidate) to the candidates transferred from the other Universities and Autonomous colleges of concerned batch and to enclose the TU Admission/Permission orders on transfer, memorandum of marks, migration certificate of the parent University and also furnish relevant information in enclosed proforma without fail.
- f) **Not to collect the exam fee from Blind, Physically challenged Deaf & Dumb students. A Xerox copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the application forms. Blind, physically challenged, Deaf & Dumb students application forms should be submitted separately along with separate Nominal Roll.**

5. **IMPORTANT NOTE:**

- a) **As a part of the CORE BANKING SYSTEM, all the students are hereby instructed to deposit Examination fee into their respective College Principal's Account only (Students are advised not to obtain the DD in favour of the Registrar/Controller of Examinations, Telangana University, Dichpally, Nizamabad.**
- b) **The College Principal are requested to deposit (credit) the consolidated Examination fee Amount along with Bank processing charges into the Registrar, Examinations (Account No. 31079102875) SBI, Telangana University Branch or in any Branch of State Bank of India and obtain a receipt from the bank and submit the same to the Examination Branch, T.U. along with application forms.**
- c) Collect the Examination fee as per the enclosed schedule from the candidates at the college and Remit consolidated amount of B.A./B.Com. /B.Sc./BBA/B.A (L) Courses to the Registrar Exam Fee Fund account and obtain the receipts from the bank.

6) **Nominal Rolls:**

- I) One hard copy of nominal rolls (consolidated list of candidates) generated using the Students online information system after due verification by the Principal.
- II) **Subject-wise data and elective paper data** of registered candidates in the prescribed proforma, which must match with that of the applications submitted.
- III) **No Dues Certificate** from the Director, Directorate of Academic Audit, T.U.
- IV) **Fees Abstract** to be submitted to the Examination Branch, T.U.

**For Colleges consolidated receipt:**

Without fine:	08.11.2021
With a fine of Rs.100/-	10.11.2021
With a fine of Rs.500/-	12.11.2021
With a fine of Rs.1000/-	16.11.2021

**Submission of EAF Hard copies: 18.11.2021**

- V) Application forms with all the above requirements should reach the Examination Branch, T.U, on or before **18-11-2021**. A penal fee @ Rs. 500/- per faculty will be collected per day from the college on applications received after **18-11-2021**.
- VI) Principals of the Undergraduate colleges are requested to submit the application forms at the earliest possible date without waiting for the cutoff date and furnish the details in the given proforma.



**CONTROLLER OF EXAMINATIONS**

**Copy to:-**

1. The Principal of Concerned Colleges, TU
2. The Director, Directorate of Academic Audit, TU
3. The Additional Controller of Examinations, TU
4. The Public Relations Officer, TU
5. The Asst. Registrar Exams, TU
6. The PS to Vice-Chancellor, TU
7. The PA to Registrar, TU.
8. The Website Section, TU
9. UG Section, TU